

Calendar for Monthly Safety Drive (11th to 20th of each month) for year 2014-15

Month	Engineering	Mechanical	S&T	Operating	Commercial	Electrical	Security
April-2014	<p>Targeting Safety at unmanned level crossing-</p> <p>i) To check & ensure that availability of speed breaker, whistle board, road sign and stop board.</p> <p>ii) To check & ensure that adequate visibility for both train drivers and road users at the level crossing.</p> <p>iii) To check & ensure jointly with safety branch that Public campaign through TV, Radio, newspapers, distribution of posters, leaflets, greeting, vehicles stickers, cinema slides, safety seminar in road transport offices with an appeal to road users to observe all precautions embodied in motor vehicle Act and Railway act to cross UMLC is done.</p>	<p>i) To ensure that mobile phones of LP/ ALP are kept inside the box carried for personal store and remains switched off and check whether VCD is isolated or not during footplate duties</p> <p>ii) To ensure that there is no any shortage of safety items in C&W depots and Diesel sheds</p>	<p>i) To check and ensure the effectiveness of interlocking of LC gates and checking of all S&T items at LC gate & effectiveness of sliding booms.</p> <p>ii) Data logger functioning is proper & networking is done with central system at divisional HQ.</p> <p>iii) Ensure that proper procedure is being followed in Std. I interlocking stations for movement of trains as prescribed in SWR etc.</p>	<p>i) To check and ensure that all safety equipment must be available at all manned interlocked / non interlocked LC gates as well as stations.</p> <p>ii) To check for proper securing of stabled rolling stock.</p> <p>iii) check availability of Fire fighting arrangements at the stations & in train.</p>	<p>i) Over loading of wagon, SLR, VPU etc.</p> <p>ii) Prevention of carrying dangerous and explosive goods/ parcels in trains.</p>	<p>i) To check loose wiring and other fire hazards in pantry car and coaches.</p> <p>ii) To ensure that mobile phones of LP/ ALP are kept inside the box carried for personal store and remains switched off during footplate duties.</p>	<p>i) To conduct ambush checks at UMLC gate with Engineering / Safety Supervisors.</p>

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May-2014	<p>i) To check & ensure that necessary precautions have been taken before monsoon & also monitoring of proper monsoon patrolling organized.</p> <p>ii) To ensure all summer precautions in SWR / LWR / CLR track.</p> <p>iii) Availability of all items in ART/ARME.</p> <p>iv) Check & ensure proper working of Hot Weather patrolling whenever required.</p>	<p>i) To check Rolling IN & OUT Exam to be properly done of incoming & out going trains and also availability of sufficient light at rolling point.</p> <p>ii) To ensure that LP & ALP are calling aspects of signal promptly, loudly & clearly. Also whether VCD is in working condition or not.</p>	<p>i) To check and ensure that all precautions have been taken by JE/SE/SSE-Signal before monsoon to avoid block, point, track circuit and signal failures etc.</p> <p>ii) Availability of all S&T items in ART/ARME.</p> <p>iii) Proper procedure is followed for Reception of train on an obstructed line on calling on signal.</p>	<p>i) To check and ensure that proper procedure is being following in case of block failure, signal failures and point failures by on duty ASM/SM / DY.SS/ SS by issuing / acknowledging proper memo, certificates and authorities etc.</p> <p>ii) SWR is matching with physical lay out of station. All essential equipments are available and SWR is audited by TI & SSE (Signal)</p>	<p>i) To check & ensure that passengers are not carrying dangerous or inflammable articles.</p>	<p>i) Check and ensure that the all necessary checks are carried out by JE / SE / SSE in EMU shed, Electric loco shed & Train lighting depots.</p> <p>ii) Check for the proper driving skill, Calling out signals and counsel the Loco Pilots</p>	-

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June 2014	<p>i) To check & ensure that the joint inspection of Points & Crossings is regular & deficiencies pointed out are rectified in targeted time.</p> <p>ii) To check & ensure that</p> <ol style="list-style-type: none"> a. Foundation of all bridges is safe. b. Bridge approaches are stable. c. P way structure over bridge is safe. d. Clearance of waterway. <p>iii) To monitor any deterioration of very old structure whose year of construction is unknown.</p> <p>iv) To rectify and replace any impending or imminent dangerous objects which is likely to fall during monsoon.</p>	<p>i) To check and ensure that sufficient precautions have been taken on diesel loco motives for working of sanding gears & water proofing etc.</p> <p>ii) To ensure that mobile phones of LP/ ALP are kept inside the box carried for personal store and remains switched off during footplate duties</p>	<p>i) To check & ensure that joint inspection of point and crossings done by SSE & sectional JE/SE of Signal & Engineering incharge is regular and deficiencies noticed during inspections are rectified immediately.</p> <p>ii) Inspection of worksite during the work in progress, during TWO and after work completed.</p> <p>iii) check that Reversal of points against block lines is done by ASM after complete arrival of Train.</p>	<p>i) To check and ensure that reversal of points is done against the blocked lines.</p> <p>ii) Precautions are to be taken to secure rolling stock.</p> <p>iii) Precautions to be taken while sending TTM machine or a group of machines in the block section.</p>	<p>i) To check and ensure that adequate space must be left between roof and the top layer of the packages loaded in SLRs to avoid contract with the ceiling and electric lamps.</p> <p>ii) To check and ensure that loading is being done in proper manner & evenly to prevent the accident due to uneven loading.</p>	<p>i) Check and ensure that all necessary checks are carried out by JE / SE / SSE in EMU shed, Electric loco shed & Train lighting depots.</p> <p>ii) Check for the proper driving skill, Calling out signals and counsel the Loco Pilots</p>	<p>i) To check and ensure that passengers are not carrying explosive and inflammable articles in trains.</p>

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July-2014	<p>Targeting Safety at unmanned level crossing-</p> <p>i) To check & ensure that availability of speed breaker, whistle board, road sign and stop board</p> <p>ii) To check & ensure that adequate visibility for both train drivers and road users at the level crossing.</p> <p>iii) To check & ensure jointly with safety branch that Public campaign through TV, Radio, newspapers, distribution of posters, leaflets, greeting, vehicles stickers, cinema slides, safety seminar in road transport offices with an appeal to road users to observe all precautions embodied in motor vehicle Act and Railway act to cross UMLC is done</p>	<p>i) To check and ensure availability of all Items in ART/ARME</p> <p>ii) To check and ensure that the unusual registers is maintained properly and feed back is recorded in targeted time in loco lobby and its compliance should be given to LPs.</p>	<p>i) To check and ensure the effectiveness of interlocking of LC gates and checking of all S&T items at LC gate.</p> <p>ii) Testing of Emergency cross over.</p> <p>iii) shifting of signal near block joint.</p>	<p>i) Proper procedure followed in granting of line clear and taking off of signals.</p> <p>ii) In case of signal failure proper procedure is adopted by ASM/SM before handing over authority to pass the signal at danger.</p>	<p>i) To ensu-re the doors of SLR/BVG/BCNHL/wagon s and non driving motor coaches/ power coaches are kept in locked condition during run.</p>	<p>i) To check and ensure that sufficient precautions have been taken on loco motives for working of sanding gears & water proofing etc.</p> <p>ii) To ensure that mobile phones of LP/ ALP are kept inside the box carried for personal store and remains switched off during footplate duties.</p>	<p>i) To conduct ambush check at UMLC gate with Engg. / Safety Super visors.</p>

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Aug-2014	<p>i) To check & ensure that USFD testing of Rail & Welding is carried out as per prescribed schedule.</p> <p>ii) To check & ensure that welders are certified.</p> <p>iii) To check & ensure that all arrangements of monsoon reserve is available.</p>	<p>i) To check availability of Fire extinguishers in Diesel Locomotives, Pantry cars and RCD's and AC-coaches.</p> <p>ii) Check for the proper driving skill and counsel the Loco Pilots.</p> <p>iii) Brake feel and continuity test by Loco Pilot</p>	<p>i) To check and ensure that proper maintenance schedule and testing of all signaling gears are being carried out by signaling staff as per prescribed schedule.</p> <p>ii) Testing of Emergency cross over.</p> <p>iii) Testing of Emergency buzzer on panel.</p>	<p>i) To ensure and check that inspection of SS/TI are regular and deficiencies pointed out by them are complied in targeted time.</p> <p>ii) SWR is matching with physical layout of station.</p>	<p>i) To check and ensure that proper maintenance of equipment and all necessary certificate are available in pantry car and also to ensure that all electrical wirings / appliances are in proper condition in pantry car to avoid any fire incidence.</p>	<p>i) To ambush check to ensure that LP/ALP are whistling intermittently right from W/L board till crossing of LC gate.</p> <p>ii) To check availability of Fire extinguishers in Electric Locomotives, Pantry cars and AC Coaches.</p>	<p>i) To check and ensure that passenger are not carrying explosive and inflammable articles in trains.</p>

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Sept. 2014	<p>i) Identification of rusty rails in track circuited area and functioning of track circuit over these rails.</p>	<p>i) To check and ensure that LP/ALP are whistling intermittently right from W/L board till crossing of LC</p> <p>ii) To check and ensure necessary checks carried out by JE/SE/SSE in C&W Depots and Diesel shed. Keep proper check on VCD maintenance.</p>	<p>i) To check and ensure that all axle counters used for track circuiting and BPAC working properly and their resetting working is also in working order.</p> <p>ii) Identification of rusty rails in track circuited area and functioning of proper track circuit over these rails.</p>	<p>i) To check and ensure that ASM/SM/Dy.SS/SS are having Signaling Operating Panel and Block competency certificate.</p> <p>ii) To check and ensure that proper procedure is followed by ASM / SM for resetting BPAC after failure of the BPAC system.</p> <p>iii) Checking of emergency counters proper working or not.</p> <p>iv) Check availability of Station and Guard Driver equipment.</p>	<p>i) To check and ensure that while loading/unloading of parcels in the break van(SLR) parcel van VPU, smoking and lighting of cigarette /bidi is strictly prohibited.</p> <p>ii) To ensure the doors of SLR/BVG/BCNHL/wagons and non driving motor coaches/ power coaches are kept in locked condition during run.</p>	<p>i) To check and ensure that in EMUs the AWS and TMS are in working order and Motorman has knowledge of operation of the same.</p> <p>ii) To check and ensure that all safety items are available and in working order in Electric Locomotives, EMUs and MEMUs.</p>	-

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Oct. 2014	<p>1. Targeting Safety at unmanned level crossing-</p> <p>i) To check & ensure that availability of speed breaker, whistle board, road sign and stop board</p> <p>ii) To check & ensure that adequate visibility for both train drivers and road users at the level crossing.</p> <p>iii) To check & ensure jointly with safety branch that Public campaign through TV, Radio, newspapers, distribution of posters, leaflets, greeting, vehicles stickers, cinema slides, safety seminar in road transport offices with an appeal to road users to observe all precautions embodied in motor vehicle Act and Railway act to cross UMLC is done.</p>	<p>i) To check hand brake of SLR and Brake Van is in working order.</p> <p>ii) Percentage of brake power in the goods train examined in the C&W depots and keep check on the isolated wagons.</p> <p>iii) To check & ensure that Proper procedure for attaching and detaching of locomotive including bankers is being done properly</p>	<p>i) To check and ensure the effectiveness of interlocking of LC gate and checking of all S&T items at LC gate.</p> <p>ii) To check visibility of signals.</p> <p>iii) To check whether Isolating Boards of AWS are available.</p>	<p>i) To check and ensure that all safety equipment must be available at all manned interlocked / non interlocked traffic LC gates as well as stations.</p> <p>ii) To check for proper securing of stabled rolling stock.</p> <p>iii) Availability of Breathalyzer equipment in working condition.</p>	<p>i) To check and ensure that no any explosive inflammable material are available in booking office/Platform /Goods shed</p>	<p>i) To check & ensure that proper security of stabled rakes is done by staff by applying chain and wooden wedges.</p> <p>ii) To check and ensure that Breathalyzers test of LPs / ALPs while signing 'ON' & 'OFF' is being done properly.</p>	<p>i) To check and ensure that proper ambush check is done at UMLC gate with Engg./Safety Super visors.</p>

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Nov-2014	<p>i) To check & ensure that cutting of Tree & bushes of obstructing visibility of signals is carried out periodically.</p> <p>ii) To check & ensure that proper protection is being taken by Engg. Supervisor at work site of open line as well as construction.</p> <p>iii) Proper inspection of LWR-</p> <p>a. To check proper gap at SEJ.</p> <p>b. To ensure ballast cushion & fitting.</p> <p>c. To ensure proper behavior of LWR.</p> <p>d. To ensure proper inspection as per schedule.</p> <p>e. Distressing of LWR / CWR whenever required.</p>	<p>(i) To check fire hazards in the pantry car and coaches and blockage of the passage due to water package cartoons & other boxes and plastic drums etc.</p> <p>(ii) To check and ensure that proper security of stabled rakes is done by applying chains and wooden wedges.</p>	<p>i) To check and ensure that proper sealing of S&T equipments like relays in Relay Room, panel, block instruments, HKT box CH box etc. is done.</p> <p>ii) To check and ensure that all SWR and SWR diagrams are in conformity with the physical layout.</p> <p>iii) Standard colour coding practice is followed for cables of Point machines</p>	<p>i) To check & ensure availability of VTO & other foggy weather precautions.</p> <p>ii) Availability of Block and Panel competency certificates.</p> <p>iii) To check and ensure that all SWR and SWR diagrams are in conformity with the physical layout.</p>	<p>i) Prevention of carrying dangerous and explosive goods/ parcels</p>	<p>i) To check and ensure that LP/ALP are whistling intermittently right from W/L board till crossing of LC</p> <p>i) Brake feel and continuity test by Loco Pilot</p>	-

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Dec-2014	<p>i) To check & ensure that all gatemen at engineering gate are having valid gate competency certificates & also having all safety equipments supplied by Engg. Department and also ensure that proper rules are known to all gate keepers during the foggy weather.</p> <p>ii) Check and ensure proper working of cold weather patrolling whenever required.</p> <p>iii) To check & ensure that staff are sent for safety courses whenever they are due.</p>	<p>i) To check and ensure that proper and valid BPC are available with all the passengers trains and entry of Kms earned by the goods trains without fail of CC rakes.</p> <p>ii) To ensure the doors of SLR/VPU / BCNHL Wagons and non driving motor coaches/power coaches are kept in locked condition during run.</p>	<p>i) To check and ensure that refresher courses of signal maintainer /JE/SE/SSE are not due.</p> <p>ii) Working of lever frames with lever locks properly.</p> <p>iii) To check effectiveness of approach locking and track locking and back locking.</p>	<p>i) To check & ensure that breathalyzer testing of all passenger and goods trains guards while sign 'ON' and sign 'OFF' duty is being done properly.</p> <p>ii) To check and ensure that the unusual registers are maintained properly and feed back is recorded in targeted time in guard lobby.</p>	<p>i) To check and ensure that all train boarding staff like TTE, staff of pantry car, AC coaches and other staff are conversant with fire extinguisher operation , under gone first aid training and also aware regarding their duties in case of disasters and accident .</p>	<p>i) To check and ensure that the all necessary checks are carried out by JE / SE / SSE in EMU shed, Electric loco shed & Train lighting depots.</p> <p>i) Check for the proper driving skill, Calling out signals and counsel the Loco Pilots</p>	<p>i) To check and ensure that passenger are not carrying explosive and inflammable articles in trains.</p>

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Jan-2015	<p>Targeting Safety at unmanned level crossing-</p> <p>i) To check & ensure that availability of speed breaker, whistle board, road sign and stop board</p> <p>ii) To check & ensure that adequate visibility for both train drivers and road users at the level crossing.</p> <p>iii) To check & ensure jointly with safety branch that Public campaign through TV, Radio, newspapers, distribution of posters, leaflets, greeting, vehicles stickers, cinema slides, safety seminar in road transport offices with an appeal to road users to observe all precautions embodied in motor vehicle Act and Railway act to cross UMLC is done.</p>	<p>i) To check and ensure that proper and valid BPC are available with all the passengers trains and entry of Kms earned by the goods trains without fail of CC rakes.</p> <p>ii) To ensure the doors of SLR/VPU/ BCNHL Wagons and non driving motor coaches/power coaches are kept in locked condition during run.</p>	<p>i) To check and ensure the effectiveness of interlocking of LC gate and checking of all S&T items at LC gate.</p> <p>ii) Check that proper procedure is followed for issuing Disconnection/Reconnection Memos and all concerned details properly entered</p> <p>iii) Ensure Arrow Mark to indicate Running line for signals located on wrong side.</p>	<p>i) To check for proper securing of stabled rolling stock.</p> <p>ii) caution order registers are brought forwarded regularly on every Monday.</p>	<p>i) To check and ensure that uneven loading in SLRs is not done.</p>	<p>i) To check and ensure that LP and ALP will be following proper procedure in foggy weather by extensive counseling by LIs and Officers.</p> <p>ii) To ensure that mobile phones of LP/ ALP are kept inside the box carried for personal store and remains switched off during footplate duties.</p>	<p>i) To check and ensure that proper ambush check is done at UMLC gate with Engg./Safety Super visors.</p>

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Feb-2015	<p>i) To check & ensure that proper schedule of inspection carried out by SSE / SE / JE of Engineering department.</p> <p>ii) Proper inspection of LWR-</p> <p>a) To check proper gap at SEJ.</p> <p>b) To ensure ballast cushion & fitting.</p> <p>c) To ensure proper behavior of LWR.</p> <p>d) To ensure proper inspection as per schedule.</p> <p>e) Distressing of LWR / CWR whenever required.</p>	<p>i) To check and ensure that proper maintenance of equipment and all necessary certificate are available in pantry car and also to ensure that all electrical wirings / appliances are in proper condition in pantry car, passenger coaches & diesel fuelling installation to avoid any fire incidence.</p> <p>ii) LIs and Officers to counsel and ensure that LP /ALP are following proper procedure in foggy weathers.</p>	<p>i) To check and ensure that proper laid down procedure is being followed for opening & closing of relay rooms and ensure the opening and closing of Relay Room contact is connected with Data Logger.</p> <p>ii) check that precautions are followed and written memo is given to driver when movement was cancelled through ERRB by ASM.</p> <p>iii) To check whether Zebra painting on infringed signal is provided and blanking of ladder.</p>	<p>i) To check & ensure that on duty ASM/SM/DY.SS/SS is doing proper procedure in case of emergency operation like RRB, COGGB, ERRB,EBPU etc.,</p> <p>ii) To ensure the correction slips in all rule books are pasted proper.</p>	<p>i) To check and ensure that no explosive inflammable material are available in booking office/Platform /Goods shed</p>	<p>i) Check and ensure that the all necessary checks are carried out by JE / SE / SSE in EMU shed, Electric loco shed & Train lighting depots.</p> <p>ii) Check for the proper driving skill, Calling out signals and counsel the Loco Pilots</p>	-

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Mar-2015	<p>i) To check & ensure that Protection of Rail Dolly/ Material lorry is done.</p> <p>ii) Proper protection of short duration work and providing temporary Engineering Indicator for long duration work.</p>	<p>i) To check and ensure that Breathalyzers test of LPs /ALPs while signing 'ON' & 'OFF' and also enroute is being done properly.</p> <p>ii) To check and ensure that the unusual registers is maintained properly and feed back is recorded in targeted time in loco lobby and feedback should be given to LPs.</p> <p>iii) LIs and Officers to counsel and ensure that LP / ALP are following proper procedure in foggy weathers.</p>	<p>To check and ensure that proper procedure is followed by S&T staff for following.</p> <p>i) To attend for rectification of S&T failures.</p> <p>ii) To perform testing, over hauling & maintenance schedule of signaling gears.</p> <p>iii) check that rules are being followed by LP/Motor Man in automatic signaling section, IBS signal when red signal etc. was given.</p>	<p>i) To check and ensure that all equipments are available in Guard SLR in passenger train and in Guard break van in goods train. The personal equipments /Bio data / certificates of passenger /goods train Guards should also be checked.</p>	<p>i) To check and ensure that unauthorized hawkers, vendors carrying stove or Sigdi are not traveling in train</p>	<p>i) To check and ensure that the unusual registers is maintained properly and feed back is recorded in targeted time in loco lobby</p> <p>ii) To check and ensure that all safety items are available and in working order in Electric Locomotives, EMUs and MEMUs.</p>	<p>To check and ensure that passenger are not carrying explosive and inflammable articles in trains</p>

