

## 2.0 Traction Distribution



### i) Organization, Functions and duties;

TRD organization at HQ under the control of **CEE** is headed by **CEDE** & **Dy.CEE/TRD-1** in discharging of his duties.

The TRD organization with HQ/Divisional/Unit In-charges and their assisting officers are as under:

**HQ level:** Officer in-charge for TRD: **CEDE**, assisted by **Dy.CEE/TRD-1** and technical & ministerial staff.

### Field Level\_:

#### (a) BCT Division:

##### i) BCT(Suburban) –

**Officer in-charge** : Sr.DEE/sub-I/BCT,

**Assisting officers and staff** : DEE/TRD, AEE/OHE, AEE/PSI and Technical & ministerial staff.

Functions and duties of TRD organization of Electrical deptt are defined in ACTM.

##### ii) Valsad –

**Officer in-charge** : Sr.DEE/TRD/BL,

**Assisting officers and staff:** DEE/TRD/NDB, AEE/TRD/BL and Technical & ministerial staff.

Functions and duties of TRD organization of Electrical deptt are defined in ACTM.

#### (b) BRC Division:

**Officer in-charge** : Sr.DEE/TRD/BRC

**Assisting officers and staff:** AEE/TRD/ BRC, AEE/TRD/GDA and Technical & ministerial staff.

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**(c) RTM Division:**

**Officer in-charge** : Sr.DEE/TRD/RTM

**Assisting officers and staff:** DEE/TRD/ UJN, AEE/TRD/RTM and Technical & ministerial staff.

Functions and duties of TRD organization of Electrical deptt are defined in ACTM

**(d) ADI Division :**

**Officer in-charge** : Sr. DEE/ADI common for all services of Electrical Deptt.

**Assisting officers and staff:** DEE/ADI, AEE/ADI, and technical & ministerial staff.

Functions and duties of TRD organization of Electrical deptt are defined in ACTM

**The powers and duties of its officers and employees;**

**The duties of TRD officers** are defined in ACTM.

**Ministerial Staff:** The office records are maintained by OS.

**Technical staff:** Technical staff comprises of Sr. Section Engineers, Junior Engineers, Technicians Gr-I & Gr-II

**i) The procedure followed in its decision making, channel of supervision & Accountability:**

All the matters pertaining to Traction Distribution (TRD) are scrutinized, Analyzed & recommended by technical section and reviewed by the officer Assisting and finally approved or decided by the officer in-charge

**ii) The norms set by it for discharge of its functions:**

The norms for Traction and distribution are defined in ACTM.

**iii) The rules, regulations, instructions, manuals and records used by its employees for discharging its duties;**

**AC Traction Manual** (ACTM) defines the complete set of rules & regulation to be followed.

**Overhead line crossing Regulations** have also been issued by Railway Board. This comprises of norms and procedures to be followed.

**Special Maintenance Instructions & Technical Instructions** issued by RDSO from time to time on equipment maintenance.

RDSO specifications, RDSO's Codes of practices, RDSO Drawings, RDSO & CORE approved supplier list on various equipments are issued from time to time including references on various Indian Standards (BIS) and other relevant standards.

**G&SR, SWR, Accident manual of Railways as referred in ACTM are to be followed for train operation**

**A statement of the categories of documents held by it or under its control:**

All the **office records** are held under the control of Office Superintendent (OS).

<b>Type of Record</b>	<b>Controlled by</b>
Office records	Office Superintendent (OS).
Rules, regulations, instruction, manuals, Contracts, Reports papers, Circulars	Office Superintendent (OS).
E-mails	<a href="mailto:cede@wr.railnet.gov.in">cede@wr.railnet.gov.in</a> , <a href="mailto:dyceetrd@wr.railnet.gov.in">dyceetrd@wr.railnet.gov.in</a> ,
Samples	At field level under the control of Officer in-charge
Drawings	Drawing wing of Electrical department