

Charter of Safety Department

Sr.No.	Item	Normal Time	Maximum Time
1.	RTI	As per RTI Act provision of case to case	-
2.	Parliamentary Question	Same day	2 days
3.	MCDO	7	15
4.	MP/MLA Reference	As per Time Schedule issued by GM/ Rly. Bd.	-
5.	Public References	7 days	20 days
6.	Special Safety Drives:	-	-
(a)	Launching of Safety Drives	Same day	-
(b)	Compliance of Safety Drive	As per Target date	-
7.	Accident Enquiry Cases conducted by SAG officers of HQ	D+10 days	-
8.	Acceptance of Accident Enquiry & Finding by CSO	Same day	3 days
9.	Other Case Files	2 days	7 days