

SAFETY DEPARTMENT- WESTERN RAILWAY – BHAVNAGAR DIVISION

Details of Section 4(b) of RTI Act -2005

Sr. No.	Item	Details																								
1	Particulars of its organization, its functions and duties	A. Safety Department, Bhavnagar Division, Western Railway., B. To monitor the working of other departments as an audit wing through super checks and inspections for ensuring safe train operations.																								
2	Powers and duties of its officers and employees	A. Inspections and super checks on working of other departments to ensuring safe train operations. B. To advise irregularities to concerned branch officers for necessary corrective action. C. To monitor accident enquiries. D. Counselling to safety category staff for ensuring safe train operations.																								
3	Procedure followed in decision making including channels of supervision and accountability	A. Safety Counsellors reports to Assistant Divisional Safety Officer and Divisional Safety Officer. B. Decision finalized at Divisional Safety Officer level.																								
4	Norms set by it for discharge of its functions	As per laid down procedures in different manuals/rule books/plans.																								
5	Rules, Regulations, Instructions , Manuals and record under its control/ used by employees while discharging functions	Divisional Disaster Management Plan.																								
6	Categories of documents held by authority or which are under its control	Accident Enquiry Records.																								
7	Arrangement for consultation with or representations by the members of the public in relation to the formulation of policy of implementation thereof	Not applicable.																								
8	Boards, Councils, committees and other bodies constituted as part of the public authority.	Not applicable.																								
9	Directory of officers and employees	<table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Designation</th> <th>Phone/Mobile No.</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Divisional Safety Officer</td> <td>2445481 (Off) 2449393 (Res) 9724097730 (M)</td> </tr> <tr> <td>2</td> <td>Asstt. Divisional Safety Officer</td> <td>9724097903 (M)</td> </tr> <tr> <td>3</td> <td>Safety Counsellor (Engineering)</td> <td>9724097733 (M)</td> </tr> <tr> <td>4</td> <td>Safety Counsellor (Carriage & Wagon)</td> <td>9724097734 (M)</td> </tr> <tr> <td>5</td> <td>Safety Counsellor (Loco)</td> <td>9724097735 (M)</td> </tr> <tr> <td>6</td> <td>Safety Counsellor (Traffic)</td> <td>9724097737 (M)</td> </tr> <tr> <td>7</td> <td>Safety Counsellor (Signal)</td> <td>9724097810 (M)</td> </tr> </tbody> </table>	Sr. No.	Designation	Phone/Mobile No.	1	Divisional Safety Officer	2445481 (Off) 2449393 (Res) 9724097730 (M)	2	Asstt. Divisional Safety Officer	9724097903 (M)	3	Safety Counsellor (Engineering)	9724097733 (M)	4	Safety Counsellor (Carriage & Wagon)	9724097734 (M)	5	Safety Counsellor (Loco)	9724097735 (M)	6	Safety Counsellor (Traffic)	9724097737 (M)	7	Safety Counsellor (Signal)	9724097810 (M)
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10	Monthly remuneration received by officers and employees including system of compensation.	Not applicable as controlled by Personnel Department.
11	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursement made etc.	Not applicable.
12	Manner of execution of subsidy programmes	Not applicable.
13	Particular of recipients of concessions, permits or authorization granted by the public authority	Not applicable.
14	Information available or held by it, reduced an electronic form	Divisional Disaster Management Plan.
15	Particulars of facilities available to citizen obtaining in formations	Not applicable.
16	Names, designations & other particulars of PIOs	Divisional Commercial Manager is PIO of Bhavnagar Division, Western Railway, however Branch PIO details as under: Name- Arjun A. Shrof Designation- Divisional Safety Officer Contact No.- 2445481 (Off), 2449393 (Res), 9724097730 (M)
17	Any other information may be prescribed and thereafter update these publications every year.	NIL.

[Arjun A. Shrof]
Divisional Safety Officer
Western Railway
Bhavnagar