

FORMAT FOR APPLICATION

Recruitment in Group 'D' category through S & G Quota

Employment Notice NO. WR/BCT/BSG/2012-13

(To be filled in Hindi/English by the candidate in his /her own handwriting)

To,

Divisional Railway Manager (E),
Western Railway,
Mumbai Central,
Mumbai - 400008.

Affix recent
passport size
photograph &
sign across the
photo

I hereby apply for recruitment against Scouts & Guides Quota in Group "D" in response to employment notice No.
/2012-13

1	Name of the Applicant in Full(IN BLOCK LETTERS)	
2	Father's/Husband Name	
3	Father's/Husband's official designation if any. (i) Office/Station where working/worked	
4	Address in Full with PIN Code (IN BLOCK LETTERS)	
5	Name of the nearest Railway Station (IN BLOCK LETTERS)	
6	Contact No./Mobile No.	
7	Date of Birth (in figures) (in words)	
8	AGE as on 01/01/2013	_____ Years, _____ Months, _____ Days
9	Sex : (Male/Female)	
10	Marital status (Single/Marries/Widow/Divorced/Judicially separated)	
11	Nationality	
12	Community (UR/OBC/SC/ST)	
13	Religion (if SC/ST indicate the sub-caste)	

14 Whether candidate belongs to any of the specified category as below:-
(Write YES or NO. If Yes, attach supporting documents)

Minority Class	Economically Backwards Class	Widow but not Re-married	Divorced Woman but not re-married	Judicially separated but not re-married	Persons with disability

15. Educational Qualification:

Examination Passed	Year of Passing	University/Board/School	Percentage(%) of Marks	Class/Division

16. Scouting/Guiding Qualification:

Successfully completed President's/Rashtrapati Award

Name of the Course	Year	Certificate No.	Date

17. Details of Participation in Scouts & Guides Activities for their eligibility

- (i) Distt/State level _____
- (ii) National level _____
- (iii) International level _____

18. **Scouts & Guides Achievement:**

- (I) Distt/State level _____
- (II) National level _____
- (III) International level _____

NB: Please enclose a certificate issued by District Authority (District Commissioner) that he/she have been active member of Scouts & Guides Organisation and have participated in Rallies etc.

19. Other Qualifications/ Extra Curricular activities: _____
(Attach photocopies of Certificates)

20. Whether Ex-Serviceman: (Write Yes/No) _____
(If so, indicate the following):

- (a) Designation _____ (b) Place of posting _____
- (c) Post held From _____ To _____
- (d) Name of the Organisation & Address where employed _____

21. Write your two personal marks of identification: (i) _____
(ii) _____

22. I.P.O. No/ D.D.No. _____ Date _____

23. Choice of language for question paper _____

24. **Declaration:** I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or myself being not eligible in the terms of eligibility criteria, my candidature/appointment is liable to be cancelled/terminated without notice.

I also commit to serve the organization continuously for more than five years after getting appointment otherwise necessary action as deemed fit by the administration may be taken against me.

Left Thumb Impression of the applicant (Should not be smudged)	Signature of the Applicant

Place _____ Name _____

Date _____

No. of enclosures

1. Attested copy of Age Proof Certificate.
2. Attested copy of Educational/Technical Qualification.
3. Attested copy of Scouting/Guiding Qualification.
4. Attested copies for seeking age relaxation.
5. Attested copies of Scout/Guide Group attached/Post held from time to time in the recent past/three years etc.
6. Attested copies of Events attended (I/ Events, Jamborees, N.I. Camps, Samagams, Rallies, Camporees, Service Project etc.)
7. Attested copies of Other Qualification/Curriculum Activities, if any.
8. Two Passport size Photographs (one should affixed in the application with signature and other should be clipped with the application and name written behind).
9. Two self-addressed envelope of size 23 c.m.x 10 c.m. with name in full and complete address should be written clearly thereon with Rs.5/- postage stamp affixed on each. Postal Order/D.D. to be drawn in favour of – as per the column 7.0

N.B.: * SC/ST will be eligible for Free Rly. Journey Pass for attending written Exam./Interview /Personality Test.

PROFORMA FOR CASTE CERTIFICATE FOR SC/ST CANDIDATES

The candidates are required to obtain caste certificate in the proper proforma from the competent authority and produce the original certificate at the time of verification failing which he/she may be disqualified. This is strictly required vide chapter 13 of the Brochure (Published by Govt. of India, Ministry of Personnel, Public Grievances & Pensions Department of Personal Training, New Delhi) As a large number of candidates are producing certificates issued by authority different from the competent authority they are advised to comply with the instructions.

FORM OF CASTE CERTIFICATES

(Form of certificate to be produced by a candidate belonging to Scheduled Castes or Scheduled Tribes in support of Claim)

This is to certify that Shri/Smt./Kum* _____ Son/Daughter* of
 _____ Of village/town* _____ District/Division*
 _____ Of State/Union Territory* _____ belongs to the _____ Caste/Tribe* which
 is recognized as a Scheduled Caste/Scheduled Tribe* under:

- The Constitution(Scheduled Caste) order, 1950
- The Constitution (Scheduled Tribes) order, 1950
- The Constitution (Scheduled Caste) (Union Territories) order, 1951
- The Constitution(Scheduled Tribes) (Union Territories) order, 1951(as amended by the Scheduled Caste and Scheduled Tribes Lists Modification), Order, 1956 the Bombay Reorganisation Act 1960, the Punjab reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern areas Re-organisation Act, 1971, and the Scheduled Tribes order 9Amendment0 act, 1976.
- The Constitution (Jammu and Kashmir) Scheduled Caste Order, 1956.
- The Constitution (Jammu and Kashmir) Scheduled Tribe Order, 1956.
- The Constitution (Andaman and Nicobar Islands)) Scheduled Tribes Order, 1959.
- The Constitution (Dadra and Nagar Haveli)) Scheduled Castes Order, 1962.
- The Constitution (Dadra and Nagar Haveli)) Scheduled Tribes Order, 1962.
- The Constitution(Pondicherry) Scheduled Castes order, 1964
- The Constitution Scheduled Tribes (Uttar Pradesh) order, 1967
- The Constitution(Goa, Daman and Diu) Scheduled Castes Order, 1968
- The Constitution(Goa, Daman and Diu) Scheduled Tribes Order, 1968
- The Constitution (Nagaland) Scheduled Tribes Order, 1970
- The Constitution (Sikkim) Scheduled Caste Order, 1978
- The Constitution (Sikkim) Scheduled Tribes Order, 1978

2. Application in the case of Scheduled Castes/Scheduled Tribes Persons who have migrated from One State/Union Territory.

This certificate is issued on the basis of Scheduled Castes/Scheduled Tribes Certificates issued to that Shri/Smt./Kum* _____ Father/Mother of Shri/Smt./Kum _____ in District/Division* _____ of State/Union Territory _____ who belongs to the _____ Caste/Tribe* which is recognized as a Scheduled Caste/Scheduled Tribes* in State/Union Territory* _____ issued by the _____ (Name of prescribed authority) vide their No. _____ dated _____

3. Shri/Smt./Kum.* _____ and of his/her* family ordinarily reside(s) in village/town* _____ of _____ District/Division of State/Union Territory of _____ Place _____ State/Union Territory Signature _____ date _____ Designation (with seal of office) _____ (*) Please delete the words which are not applicable (*) Please quote specific presidential order(*) Delete the Paragraph which is not applicable (*)

Please **Note:** The term * Ordinarily resides* used will have the same meaning as in Section 30 of the Representation of the People Act, 1950

List of Authorities employed to issue certificates of verification

1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/City Magistrate/Sub Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner,(Not below the rank of Ist class Stipendiary Magistrate)
2. Chief Presidency Magistrate/additional Chief Presidency Magistrate/Presidency Magistrate.
3. Revenues Officers not below the rank of Tehsilder.
4. Sub Divisional Officer of the area where the candidate and / or his family ordinarily resides.
5. Administrative Secretary in Administrator/Development Officer (Lakshadweep Islands).

Form of Certificate to be produced by other Backward Classes applying for Appointment to Post under the Government of India.

This is certify that _____ Son/Daughter of _____ of village _____ district/division _____ in _____ state belongs to _____ community, which is recognized as a Backward Class under.

1. Resolution No. 12011/68/93 -BCC © dated the 10th September 1993, published in the Gazette of India extraordinary - part 1, Section1, No.186 dated the 13 th September 1993.
2. Resolution No. 12011/9/94 -BCC dated the 19th October 1994, published in the Gazette of India extraordinary - part 1, Section1, No.163 dated the 20 th October 1994
3. Resolution No. 12011/7/95 -BCC dated the 24th May 1995, published in the Gazette of India- extraordinary - part 1, Section1, 88 dated the 25 th May 1995.
4. Resolution No. 12011/44/96 -BCC dated the 6th December 1996, published in the Gazette of India extraordinary - part 1, Section 1,No. 210 dated the 11th December 1996.
5. Resolution No. 12011/68/93 -BCC, published in the Gazette of India- extraordinary - No. 129, dated the 8th July 1997.
6. Resolution No. 12011/12/96 -BCC, published in the Gazette of India- extraordinary - No. 164, dated the 1st September 1997.
7. Resolution No. 12011/99/94 -BCC, published in the Gazette of India- extraordinary - No. 263, dated the 11th December 1997.
8. Resolution No. 12011/13/97 -BCC, published in the Gazette of India- extraordinary - No. 239, dated the 3rd December 1997.
9. Resolution No. 12011/12/96 -BCC, published in the Gazette of India- extraordinary - No. 166, dated the 3rd August 1998.
10. Resolution No. 12011/68/93 -BCC, published in the Gazette of India- extraordinary - No. 171, dated the 6th August 1998.
11. Resolution No. 12011/68/98-BCC, published in the Gazette of India- extraordinary - No. 241, dated the 27th October 1999.
12. Resolution No. 12011/88/98-BCC, published in the Gazette of India- extraordinary - No. 270, dated the 6th December 1999.
13. Resolution No. 12011/36/99-BCC, published in the Gazette of India- extraordinary - No. 71, dated the 4 th April 2000.

Shri _____ and/or his family ordinarily reside(s) in the _____ District/Division of the _____ State.

This is also to certify that he/she does not belong to the persons/sections (**Creamy Layer**) mentioned in column 3 of the schedule of the Government of India. Department of Personnel & Training O.M. No. 36012/22/93 Estt. (SCT) dated 08.09.93.

Dated District Magistrate/Seal Deputy Commissioner etc.

NB: (a) The term Ordinarily used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950(b) The Authorities competent to issue caste certificate are indicated below : (i)District Magistrate/Additional Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/ Sub Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner,(Not below the rank of Ist class Stipendiary Magistrate)

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

(iii) Revenues Officer not below the rank of Tehsilder and

(iv) Sub Divisional Officer of the area where the candidate and / or his family ordinarily resides.

FORM OF MEDICAL CERTIFICATE FOR PERSONS WITH DISABILITIES (PWD)

NAME & ADDRESS OF THE INSTITUTE/HOSPITAL
 DISABILITY CERTIFICATE Date_____

Certificate No._____

Control No. (For office use)
Paste here recent colour passport size photograph of the candidate of size 4 cm X 5 cm (The colour photograph should not be more than 3 month old)

1. This is certify that Smt./Shri/Kum* _____-son/daughter of Shri _____ age_____ of Male/Female having identification marks as below _____ is suffering from Permanent disability of following category.

A. Loco motor or cerebral palsy :

- | | |
|---|---------------------------|
| (i) BL-Both legs affected but not arms. | (a) BA-Both arms affected |
| (ii) BA-Both arms affected | (b) Weakness of grip |
| (iii) OL-one leg affected (right or left) | (a) Impaired reach |
| | (b) Weakness of grip |
| | (c) Ataxic |
| (iv) OA-One arms(right or left) | (a) Impaired reach |
| | (b) Weakness of grip |
| | (c) Ataxic |
| (v) BH-Stiff back and hips (cannot sit or stoop) | |
| (vi) MW-Muscular weakness and limited physical endurance. | |

B. Blindness or Low Vision :

- (i) B-Blind (ii) PB-PB-Partially Blind (c) Hearing Impairment : (i) D-Deaf (ii) PD- Partially Deaf
 (Delete the category whichever is not applicable)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended/is recommended after a period of_____year_____months.

3. Percentage of disability in his/her case is _____Percent.

4. Smt./Shri./Kum* _____meets the following physical requirement for discharge of his/her duties:

- | | | |
|---|-----|----|
| (i) F-can perform work by manipulating with fingers | Yes | No |
| (ii) PP-can perform work by pulling and pushing | Yes | No |
| (iii) L-can perform work by lifting | Yes | No |
| (iv) KC-can perform work by kneeling and crouching | Yes | No |
| (v) B-can perform work by bending | Yes | No |
| (vi) S-can perform work by sitting | Yes | No |
| (vii) ST-can perform work by standing | Yes | No |
| (viii) W-can perform work by walking | Yes | No |
| (ix) SE-can perform work by seeing | Yes | No |
| (x) H-can perform work by hearing/speaking | Yes | No |
| (xi) RW-can perform work by reading and writing | Yes | No |

(Signature of Doctor)	(Signature of Doctor)	(Signature of Doctor)
Name:	Name:	Name:
Registration No.	Registration No.	Registration No.
Member, Medical Board	Member , Medical Board	Member/Chairperson, Medical Board

*Please delete the words which are not applicable

Place:

Date :

Counter signature of the Medical Superintendent/CMO/
 Head of Hospital(with seal)

Note: (i) according to the persons with Disabilities (Equal Opportunities, Protection of Rights and full participation) Rules, 1996 notified on 31.12.1996 by the Central Government in exercise of the powers conferred by sub-Section(1) and(2) of Section 73 of the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act. 1995 (1 Of 1996), authorities to give disability Certificate will be a Medical Board duly constituted by the Central or the State Government. The State Government may constitute a Medical Board consisting of at least three members out of which at least one shall be a specialist in the particular field for assessing locomotor/ hearing and speech disability, mental retardation and leprosy cured as the case may be.

(ii) The certificate would be valid for a period of 5 years for those whose disability is temporary. For those who acquired permanent disability, the validity can be shown as permanent.

INCOME CERTIFICATE FOR WAIVER OFF EXAMINATION FEES.

1	Name of the Candidate	
2	Father's/ Husband's Name	
3	Age	
4	Residential address	
5	Annual Family Income (In Figures)	
	(In Words)	
6	Date of Issue	
7	Signature	
8	Stamp of Issuing Authority	

Name :

Designation :

Office :

NB: Economically Backward Classes will mean the candidates whose family income is less than Rs. 50,000/- per annum. The following authorities are authorized to issue income certificates for the purpose of identifying economically backward classes.

- (I) District Magistrate or any other Revenue Officer up to the level of Tehsilder.
- (II) Sitting Member of Parliament of Lok Sabha for persons of their own constituency
- (III) BPL Card or any other certificate issued by the Central Government under a recognized Poverty alleviation programme or
- (IV) Izzat MST issued by Railways
- (V) Union Minister may also recommend to Sr.DPO- for any persons from anywhere in the country.
- (VI) Sitting Member of Parliament of Rajya Sabha for persons of the District in which these MPs normally reside.

Proforma for declaration to be submitted by Other Backward Class Candidates along with the application while applying for the posts against Employment Notice

No _____

DECLARATION

"I _____ son/daughter of Shri _____ resident of

Village _____ town/city _____ district _____ State _____

hereby declare that I belong to the _____ (indicate your sub -Caste community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No. 36012/22/93-(SCT) dated 08.09.1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 08.09.1993 and is subsequent through O.M.No. 36033/3/2004 - Estt. (Res.) dated 09.03.2004."

Place :

Signature of the candidate

Date:

Name of the candidate